How lucky am I?

Not only do I get to work at the Smithsonian, but I have the great privilege of guiding the Smithsonian Office of Fellowship and Internships (OFI) in our work to strengthen, diversify and develop opportunities for Smithsonian academic appointees. There is no better place to be a Fellow, Intern, or Research Associate and I get to spend my time telling the world about it.

As you will quickly discover by looking at this report, FY13 has been an exciting year for OFI. We were sorry to lose several key staffers in FY12, but now the OFI team once again boats a full roster of energetic talent that represents a combination of both SI veterans and newbies.

OFI continues to strengthen administrative and financial processes related to academic stipends and to improve communication with both internal and external stakeholders. Over the past year we have worked to enrich the experience academic appointees have during their time at the Smithsonian.

In FY13 OFI launched major efforts aimed at promoting diversity within the ranks of SI academic appointees and towards increasing access to academic opportunities. We continue to build partnerships to increase the number of opportunities available.

As much as we have accomplished in the last year there is still so much to do. The success of Smithsonian academic appointment programs belongs not just to OFI, but to everyone at SI. We look forward to being your partner in the work that makes Smithsonian academic appointments the best in the world!

Eric Woodard
Director for Fellowships and Internships
Smithsonian Institution

P.S. Want to know more about our programs? Subscribe to our newsletter.
“This has been such an amazing internship experience that truly made this the best summer ever.”
- NASM Intern Amy Stamm

Smithsonian Internships offer a learning experience, guided by a mentor, that aligns with a student’s program of study or career goals.

Number of FY13 Interns: 1,339

Number of FY13 Mentors: 1,212

In FY13 NMNH Hosted the Most Interns
...followed by: NZP, NMAH, STRI; NMAI and SERC tied for 5th place

FY13 SI Interns Represented 38 Countries
...top five were the USA, Canada, China, Colombia; Germany and Austria tied for 5th place

FY13 Interns Represented 42 States, DC, USVI and PR
...top five were DC, VA, MD, NY and CA tied for 4th place, and PA (next-year’s challenge: IA, MT, NE, ND, SD, UT, VT or WY)

FY13 Interns Represented 975 Colleges, Universities, and High Schools
...top 5 Schools: George Washington University, American University, University of Maryland College Park, George Mason University, Georgetown University
STRI Intern Jonathan Gonzalez (right) learns from Staff Scientist Dr. Richard Cooke (left).

University of the Virgin Islands Student Twanna Hodge did an Internship at NMAH in July and August.
Smithsonian Fellowships offer opportunities to visiting professionals and scholars for independent study and research, with an SI advisor, that makes use of SI collections and facilities.

Number of FY13 Fellows: 745

Number of FY13 Advisors: 348

In FY13 NMNH Hosted the Most Fellows…followed by: SAO, NZP, STRI, and NMAH

FY13 Fellows Represented 51 Countries…top five were the USA, Brazil and China tied for 2nd place, the UK, France; Canada and Germany tied for 5th place

FY13 Fellows Represented 37 States, DC and PR…top five were CA, VA, MD, NY, and PA

FY13 Fellows Represented 600 Colleges and Universities…top 5 Schools: GMU, UMD, GWU, Harvard; University of Michigan and Penn tied for 5th place

“The Smithsonian has an abundance of materials and resources to solve unexplored puzzles as well as an unending supply of passionate people who hold the same interests in research and knowledge.”
- NMNH Fellow Daniel Thomas

Smithsonian Marine Station Fellow Cora Johnston studies larval crabs
Professor and SAAM Fellow Alum Wannda Corn

NASM Fellow Gareth Morgan Researches the Presence of Water on Mars

NMNH Goldman Sachs Multicultural Junior Fellow Regina Carter Studies Curriculum Development Through Story Telling

Top Fellow Unit Hosts

- NMNH: 40%
- SAO: 17%
- NZP: 9%
- STRI: 6%
- Other: 23%
- NMAH: 5%
Smithsonian Research Associates maintain a scholarly affiliation with the Institution.

Number of FY13 Research Associates: 539

In FY13 NMNH Hosted the Most Research Associates...followed by: SAO, NZP, STRI, and SERC

In FY13 Research Associates Represented 13 Countries and 300 Universities

Top Research Associate Unit Hosts

- NMNH: 64%
- SAO: 10%
- NZP: 8%
- SERC: 5%
- STRI: 3%
- Other: 3%
STRENGTHENING SYSTEMS

The Office of Fellowships and Internships is a service unit - we strive to serve our client units all around the Smithsonian. In FY2013 OFI processed over $8M in funds for support of academic appointment stipends.

Measures OFI took to improve services related to stipend payment processing in FY13 included:

- Developed a new Academic Appointment Form
- Developed a waiver related to processing dates
- Created a new intranet site
- Converted paper program files to a digital system
- Hosted training sessions related to stipends

Measures OFI took to improve services related to programs in FY13 included:

- Produced 42 enrichment events for interns and fellows
- Increased capacity for capturing metrics
- Developed of waiver related to stipend caps
- Produced of a new SI Internship Handbook
- Hosted regular new intern orientation sessions
- Hosted regular SOLAA training sessions
- Revised academic appointment award documentation
- Restructured unit liaison assignments for OFI program staff
- Launched Virtual Internships
OUTREACH & DIVERSITY

Academic appointments provide vehicle for SI to reach out to a diversity of communities, especially those that are underrepresented at the Institution.

Measures OFI took to improve outreach efforts in FY13 included:

- Developed a new website
- Published of 52 e-newsletters
- Engaged public through Facebook, Twitter, and Linkedin
- Developed new print materials to highlight opportunities
- Represented SI at a variety of career fairs and conferences
- Strengthened tools to measure diversity among academic appointees
- Placed targeted advertising
- Convened academic appointment diversity task force
- Published a monthly career event calendar

Average Intern Age: 23.5

Interns: 22% Male, 88% Female

Average Fellow Age: 34.9

Fellows: 50% Male, 50% Female
Examples of print materials developed in FY13 to publicize Smithsonian Academic Appointment opportunities.
Brittani Orana (Hupa) completed an internship with NMAI in New York.

**FY13 Intern Ethnicity**
- Hispanic: 12%
- Non-Hispanic: 88%

**FY13 Intern Race**
- W: 77%
- AA: 7%
- AI/AN: 3%
- AS: 12%
- NH/PI: 1%

**FY13 Fellow Ethnicity**
- Hispanic: 20%
- Non-Hispanic: 80%

**FY13 Fellow Race**
- W: 77%
- AA: 4%
- AI/AN: 1%
- AS: 18%
- NH/PI: 0%
# of Website Visits: 164,634

# of Website Pages Viewed: 731,209

OFI E-Newsletter
Average Open Rate: 32%

133 Blog Posts in FY13

OFI WEBSITE TRAFFIC
(2/15/13 - 9/30/13)

Peaks = Weekdays
Valleys = Weekends
PARTNERSHIPS & DEVELOPMENT

OIF seeks out partnerships, endowments and gifts, and other development opportunities that promote academic appointments at SI.

Partnership and development accomplishments in FY13 included:

- An agreement with the UK Arts and Humanities Research Council (AHRC) to bring fellows to SI
- The Smithsonian joining the State Department Virtual Student Foreign Service program
- Consolidation of the OIF Alumni Database within Oracle
- Supporting SI Partnership with Project Search
WHAT WILL OFI DO IN FY14?

In FY14 OFI will continue to strengthen, diversify and develop academic appointment opportunities at the Smithsonian by pursuing the following initiatives:

**Strengthen**

- OFI will focus on improving the quality of the **Smithsonian Institution Fellowship Program** application and review process for both applicants and reviewers
- FY14 will bring the introduction of SOFIAA, an electronic counterpart to SOLAA
- OFI will increase efforts to accurately set expectations surrounding academic stipends
- OFI will work with OIR to streamline academic appointee visa processes
- OFI will refine tools for capturing metrics related to academic appointees at the Smithsonian
- OFI will launch a Ted-style speaker series featuring SI Fellows
- OFI will do more with video
- OFI will ensure that compliance with all SI legal and financial obligations related to academic appointees is documented
- OFI will host regular training for would-be mentors/advisors
WHAT WILL OFI DO IN FY14?

Outreach & Diversity

- OFI will publicize the Smithsonian Institution and James Smithson Fellowship programs to targeted universities and departments.
- OFI will work with OEEMA and OHR to publicize SI employment opportunities to SI Intern and Fellow alumni.
- OFI will help coordinate and support robust SI presence at FY14 conferences that align with each of the four White House Minority Serving Institution initiatives.
- OFI will promote the placement of local interns to unfilled learning opportunities in the fall and spring.

Partnerships & Development

- OFI will establish regular contact with and re-engage SI Fellow/Intern alumni.
- OFI will pursue partnerships with outside organizations that align with the SI mission and are resource positive.
- OFI will work with OA to highlight academic appointments as an avenue for framing endowments and gifts.
The following people served as a mentor or advisor in FY13:

Accomazzi, Alberto
Acevedo, Pedro
Ades, Susan
Aguirre, Alonso
Aikens, Barbara
Altkén-Palmer, Copper
Akers, Ellen
Allee, Stephen
Alfonso, Alfonso
Alpert, Brian
Altieri, Andrew
Altman, Victoria
Andrews, Ben
Aniel, Krista
Andrews, Ben
Altman, Victoria
Alonso, Alfonso
Allee, Stephen
Alers, Ellen
Aikens, Barbara
Acevedo, Pedro
Ashley, Lowell
Aمين, Nancy
Arias, Nancy
Alert, Mary Jo
Alpers, Dan
Baker-Masson, Pamela
Balado, Carole
Ballard, Mary
Bambach, Richard
Banks-Scott, Myra
Barker, Katharine
Barrett, Brooks
Bartow-Melia, Amy
Basset, Yves
Bauer, Enka
Baxter, William
Beauchain, Harriet
Behrensmeier, Kay
Belanis, Betty
Bell, Joshua
Benas, Jeanne
Benbow, Wystan
Benson, Abby
Bercaw, Nancy
Bermingham, Eldredge
Biddix, Dawn
Billeck, Bill
Bird, William
Blachere, Brigitte
Blasco, Erin
Bloom, Kelly
Blue Spruce, Duane
Bobrow, Carl
Bonar, Colleen
Bontrager, Amy
Boudreau, Joan
Bowers, Dwight
Boz, Stephen
Boyle, Dan
Brady, Sean
Braun, Michael
Braunstein, Cheryl
Brawn, Jeff
Bray, Rebecca
Breen, Gerry
Brewer, Leni
Bridges, Joel
Brodie, Jeffrey
Bronikowski, Edward
Brooke, Anna
Brookhouse, Nancy
Briggs, Nigel
Brodie, Jennifer
Bronkowski, Edward
Brooke, Anna
Brougher, Kerry
Brown, Cindy
Brown, Janine
Brown, Susan
Brundage, Jennifer
Buffy, Beni
Buffy, Susan
Burkett, Matt
Bugbee, Elizabeth
Burris, Marcia
Burrola, Ann
Cadastral, Olivia
Cairns, Stephen
Campbell, Bruce
Cardillo, Sara
Carnes, Kelly
Carrano, Matthew
Carraway, Akua
Cerón, Iván
Ceruzzi, Paul
Chamorro, Lourdes
Chan, Seb
Charola, A. Elena
Chase, Ellen
Chesser, Terry
Chmiel, Marjee
Christensen, Epin
Christensen, Stephanie
Christodoulou, Maria
Christ, Maria
Christy, John
Chris, Kristal
Cisneros, Kimberly
Clark, Kristen
Clough, Caroy
Coddington, Jonathan
Coffer, Tim
Coffin, Sarah
Cole, Johnneta
Collette, Bruce
Collette, Lauren
Collin, Rachel
Collins, Allen
Collins, Martin
Collum, Malcolm
Colón, Pedro
Comazzoli, Piero
Condell, Caitlin
Connor, Roger
Cook, Richard
Cooper, Alexander
Cooper, Jude
Coquillon, Naomi
Corrigan, Caro
Corre, Louise
Costello, Lance
Costello, Robert
Cottrell, Elizabeth
Cottrill, Chris
Cranmer, Victoria
Crocker, William
Croser, Adrienne
Crowell, Juliet
Crowley, Blanca
Cruz, Eli
Cunningham, Kadrena
Dale-Deines, Elizabeth
Dalling, James
Dallmeier, Francisco
Daniel, Pete
Daniels, Jennifer
da Silva, Sarah
Davies, Stuart
Davis, Donald
Dave, Nancy
de Queiroz, Kevin
De Roche, Dana
Deichmann, Jessica
Deinlein, Mary
DeLuca, Edward
DePriest, Paula
Deotto, Matteo
Deutsch, James
DeVorkin, David
Diamond, Debra
Diazgranados, Mauricio
Dibella, Vickie
Dikow, Torsten
Dithichele, William
Dismukes, Jennifer
Dittmer, Maggie
Dods, Toby
Doering, Zahava
Doherty, Tianna
Donnelly, William
Dorr, Laurence
Dotson, Ryan
Dove, Carla
Drake, Jeremy
Drumheller, Ann
Duda, Chris
Duff, Laura
Dugall, Elizabeth
Duplos, Douglas
Early, Elizabeth
Early, James
Eatmon-Martinez, Omar
Eckard, Stephen
Einhorn, Robyn
Ellis, Janice
Eng-Wilmot, Kira
Erickson, David
Erwin, Douglas
Erwin, Nathan
Erwin, Terry
Esterlund, Theresa
Evanson, Kevin
Evans, Susan
Fabbiano, Pepi
Faden, Robert
Fannon, Molly
Farhad, Massumeh
Farley, Heather
Fazio, Giovanni
Fazio, Jillian
Feller, Candy
Feller, Ilka
Feng, Rika
Ferrante, Riccardo
Ferrin, Erika
Fitzgibbon, Karen
Floch, Bill
Fleischer, Robert
Fleming, Tuzila
Flinch, Oliver
Flores, Krista
Forman, William
Fortune, Brandon
Foster, Adrienne
Foster, Mandy
France, Christine
Franklin, John
Freeman, Elizabeth
Freeman, Sarah
Frohlich, Bruno
Frost, Emily
Funk, Vicki
Furth, David
Gaith, Charlotte
Gallay, Jeremiah
Gallegos, Charles
Garcia, Michael
Gardullo, Paul
Gasbarre, Roberta
Gates, Michael
Gayoso, Adrienne
Geibh, Christine
Geller, Margaret
Gerber, Shana
Giaccia, Jennifer
Giannopoulous, Vassiliki
Gieser, Kate
Gilmour, Cynthia
Glaszer, Lee
Goerlitz, Amelia
Goodman, Alyssa
Goodyear, Anne
Goodyear, Frank
Gordon, Betsy
Grady, Lisa
Gratwicke, Brian
Green, Candace
Green, Paul
Greenberg, Russell
Greene, Candace
Greenhill, Lincoln
Greenwald, Dale
Gripenberg, Sofia
Grissom, Carol
Gullodde, Rose
Gunweil, Mark
Haberstich, David
Hacker, Barton
Haddad, Mark
Hall, Jefferson
Hallager, Sara
Hammock, Jennifer
Hanhardt, John
Hanksins, Evelyn
Hansen, Greta
Hansen, Laura
Harasewych, Jeremy
Hare, Andrew
Hargis, Mandy
Harle, Jim
Harris, Monica
Harsh, Carol
Hart, Sidney
Harvey, Eleanor
Hasch, Dennis
Hasse, John
Haug, Elaine
Hawks, Catharine
Haydock, Peter
Hayek, Lee Ann
Healy, Paula
Helgen, Kristofer
Henderson, Amy
Henry, Thomas
Henson, Pamela
Herman, Douglas
Herre, E. Allen
Herringshaw, Greg
Hershey, Robert
Heyer, W.R. Ronald
Hilbig, Valeska
Hines, Anson
Hirtz, Eric
Ho, Melissa
Hoffman, Bill
Hollenberg, Lisa
Hollins, Hunter
Hollomon, Judith Houston
Holman, Matt
Homma, Amy
Hora, Joseph
Horelick, Lauren
Horgan, David
Horn, Pamela
Howard, Jo Gayle
Huang, Jiaosheng
Huber, Brian
Huber, Eugene
Hudson Veenstra, Pamela
Huh, Carol
Hull-Walski, Deborah
Hunt, David
Hunt, Gene
Hunt, Martie
Hurlbert, Donald
Hurstey, Joe
Hutchings, Rebecca
Ibañez, Roberto
Ihle, Kate
Ingalls, Helen
Inocencio, Gina
Irwin, Rossman
Issac, Gwyn
Jacobs, Jeremy
Jacobson, Emily
James, Helen
James, Philip
James, Portia
Jansen, Patrick
Jaramillo, Carlos
Jessing, Allison
Jodry, Pegi
Johnson, Halima
Johnson, Paula
Johnson, Paul
Jolce, Gail
Jones, Heather
Jones, Jennifer
Jones, Michael
Jones-Forman, Christine
Jordaan, Thomas
Kalinozka, Liliana
Kaminiz, Marian
Karl, Tina
Kashyap, Vinay
Kaspar, Justin
Kelley, Marybeth
Kendall, Elizabeth
Kendrick, Erin
Kenet, Vickery, Nancy
Kenack, David
Kessler, David
Keto, Eric
Key, Emily
Khan, Nancy
Mark Mullen learned about adaptive transportation during his internship at NMAH

O.F.I. Staff

Dora Blair, Administrative Officer
Gordon Bullock, Program Specialist
Karen Carter, Program Specialist
Angelica Collins, Program Assistant
Erin Hoelting, Program Assistant
Amy Lemon, Program Manager
Emily Murphy, Mgt. Support Assistant
Pam Veenbaas, Program Manager
Eric Woodard, Director